



Comune
di Cesena

Settore Servizi Educativi,
Istruzione e Sport



Dear family, we hereby communicate the deadline for submitting the application for enrollment in kindergarten for the school year 2026/2027.

ENROLLMENT FROM TUESDAY 13th JANUARY TO SATURDAY 14th FEBRUARY 2026

In Cesena, Kindergartens are run by different bodies:

- A) State kindergarten – State jurisdiction -
- B) Municipal kindergarten – Municipal jurisdiction -
- C) Private kindergarten – run by autonomous Bodies and Associations -

A) STATE KINDERGARTEN

In order to enroll to State Kindergarten it is necessary to go directly to the **competent Didactic Direction** where it's possible to collect all the necessary information and fill in the application. State Kindergarten are:

1) Direzione Didattica del 2° Circolo located in Via Quarto dei Mille n. 175	tel. 0547 601084	www.ddcesena2.gov.it
Head teacher Dr.ssa Simonetta Ferrari		
• Marino Moretti -VillarcoVia Certaldo, 365	• Sergio Mariani -San Vittore-Via San Vittore, 1374	
2) Direzione Didattica del 3° Circolo located in Via Pietro Turchi n. 1	tel. 0547 21897	www.scuolecarducci.it
Head teacher Dr. Enrico Flamigni		
• CarducciVia Zara, 2	• Ponte AbbadesseP.le Paola Brighi, 6	
• Nuova OsservanzaVia Pietro Carlo Borboni, 80		
3) Direzione Didattica del 4° Circolo located in Via Veneto n. 195	tel. 0547 302708	www.dd4cesena.gov.it
Head teacher Dr.ssa Katia Di Leo		
• Calisese - COLIBRÍVia Capranica, 283	• Case Missiroli/Bulgaria – ARCOBALENOVia Ruffio, 360	
• Ponte Pietra - GIRASOLIP.le Danilo Dolci, 50		
4) Direzione Didattica del 5° Circolo located in Via Anna Frank n. 185	tel. 0547384681	www.cesena5circolo.gov.it
Head teacher Dr.ssa Monia Baravelli		
• Calabrina - ARCOBALENOVia Targhini, 4045	• S. Egidio - IL GIARDINOVia Anna Frank, 55	
• Villa Chiaviche - AQUILONEVia Pisignano, 185		
5) Direzione Didattica del 7° Circolo located in Via Zoli n. 35	tel. 0547 383193	www.settimocircolokesena.gov.it
Head teacher Dr.ssa Lorella Fantini		
• MartoranoVia Ravennate, 2441	• PievecestinaVia Dismano, 4820	
• RontaVia Ravennate, 5366	• Torre del MoroVia Ventimiglia, 98	

People residing in Borello can submit the application for Bora Kindergarten in Mercato Saraceno at the Comprehensive school of Mercato Saraceno (Istituto Comprensivo di Mercato Saraceno) located in Viale Matteotti 73 – Tel. 0547 91019 e-mail foic80300d@istruzione.it website www.icvallesavio.edu.it They will receive suitable informative circular from the same Institute.

B) MUNICIPAL KINDERGARTEN

Sector Manager Dr.ssa Monica Esposito

To enroll to municipal kindergartens the application must be submitted, **in order TO BE ADMISSIBLE exclusively on line** at the following link <https://www.comune.cesena.fc.it/articoli/servizi-online-scuola/> using SPID/CIE access credentials. In case of difficulties in accessing the operating system, Sportello Facile (Help Desk), located on the first floor of the Foro Annonario with entrance in Via Pescheria 14 or Piazza del Popolo 8, makes its operators available to assist users in completing the application online in the following days and times (**by appointment tel. 0547 356235**) - from Monday to Saturday from 8.00 to 13.00; Thursday also from 14.00 to 17.00.

Municipal Kindergarten are:

- CASE FINALIVia Paradiso, 130
- FIORITAVia Lombardia, 179
- IDA SANGIORGIVia Rasi e Spinelli, 91
- IPPODROMOVia Fabio Ricci, 50
- MACERONEVia Olof Palme, 80
- OLTRESAVIOVia Quarto dei Mille, 187
- SAN MAUROVia San Miniato, 70
- VIGNE CENTROVia Tommasini, 2
- VIGNE PARCOVia Nello Casali, 70

IMPORTANT: FAMILIES CAN SUBMIT ONLY ONE APPLICATION, POSSIBLY INDICATING A SECOND CHOICE. IF THE FIRST CHOICE IS A STATE KINDERGARTEN OF 2°, 4°, 5° OR 7° CIRCOLO, THE APPLICATION MUST BE SUBMITTED TO THE COMPETENT DIDACTIC DIRECTION. IF THE FIRST CHOICE IS A MUNICIPAL KINDERGARTEN, THE APPLICATION MUST BE SUBMITTED ONLINE OR AT THE MUNICIPALITY.

C) "AUTONOMOUS" KINDERGARTEN

In order to enroll, directly address the individual schools. Kindergarten run by 'autonomous' bodies and associations are:

- **Bambino Gesù -San Carlo-** Via S. Carlo, 316 tel. 3408301413 www.scuolabambinogesu.com
- **Don A. Vaienti -San Giorgio-** Via S. Giorgio, 2950 tel. 0547 324427 segreteriangelicustodi@gmail.com
- **Maria Immacolata -Case Finali-** Via Cardinal Massaia, 66 tel. 0547 301305 www.scuolamaternacasefinali.it
- **Sacra Famiglia** Via Don Minzoni, 57 tel. 0547 21966 www.sacrocuorecesena.it
- **G. Nadiani -Santa Maria Nuova-** Via P. Neruda, 170 tel. 33832171261 scuolamaternanadiani@libero.it

CONFIRMATION OF THE REGISTRATION: The application is followed by the phase by the competent office (settore Servizi Educativi, Istruzione e Sport – Ufficio Scuole dell'Infanzia for the municipal schools) which analyzes the requests, confirming them or changing the destination according to the criteria established by the regulations. In the period April-May families will receive via mail notice of payment of pre-enrollment fee, together with the confirmation of enrollment in **State and Municipal schools**. This non-refundable fee relates to a portion of coverage for municipal charges deriving from the costs for organizing services incurred in support of kindergartens. The cost of the meal - not divisible and including breakfast / lunch / snack - is determined on the basis of the ISEE indicator. Contextually to the confirmation, families will receive a specific circular concerning the determination of the meal cost and the payment methods.

ADMISSION CRITERIA

– valid for municipal schools. State schools may have different criteria in declination and order –

1. Priority to second child entering the same kindergarten as the first child attending second year;
2. Zoning
3. Age (priority to older children)
4. Presence of siblings attending the same school complex or next degree adjacent complexes (primary and lower secondary schools)
5. Parents' job: time schedule and working place;
6. ISEE declaration (priority to minor indicators)

Regarding criterion n. 2, "zoning", the Municipal Administration defines the catchment area for each school.

In the event that the places available in each kindergarten are greater than the number of children living in the indicated catchment area, the Kindergarten Office (Ufficio Scuole dell'Infanzia) will proceed to expand the indicated area until all places are allocated.

Once the zoning criterion is applied, children entitled to be welcomed in schools where there is an excess of applications from residents in the area, will be admitted in Municipal kindergartens with availability, even if not requested when applying for enrollment.

Children who have - on 31st August - their registered residence or domicile at the address indicated in the application are considered as belonging to the school's catchment area. The same applies to those who can demonstrate, within a short time, the actual transfer with the deed of purchase or lease.

Applications received after the deadline may be examined only after the admission of all children for whom a regular application has been submitted.

VACCINATION OBLIGATION

In compliance with the provisions of Law no. 119 of 31/07/2017, children must have been previously vaccinated in order to access educational services. The Municipal Administration follows the verification procedure indicated in the MIUR circular no. 14659 of 13/11/2017.

KINDERGARTEN. FOR FURTHER INFORMATION...

Kindergarten perhaps no longer needs special presentations. It is a school that has reached full educational and didactic maturity and is attended by almost all children aged three to six. Children of this age need to broaden their experience, to establish an active and pleasant relationship with people, things, the reality that surrounds them. This is a particularly fruitful age for learning, for the search for autonomy, for the construction of identity. The kindergarten can offer, in collaboration with families, a fundamental contribution to enhance the originality of each child, his autonomy, his potential for knowledge and expression. In kindergarten, particular attention is paid to the relationship with families, in order to build together the best conditions for the attendance of children and their active participation in the educational experience.

In Cesena, preschools are present throughout the territory and are well equipped to give a positive response to the needs of play, socialization, cognitive and emotional growth of children, and to offer parents a new opportunity to perform at their best.

Kindergartens are open to children from mid-September to June 30th of the following year. In July, children whose parents work can attend summer camps organized by the Municipality, according to the procedures that will be defined in the appropriate public notice. Applications for this service are usually open starting from April - (information at Ufficio nidi e scuole infanzia del Comune). The contents of the dietary table and the daily menus constitute, at the beginning of each school year, an opportunity to meet with parents - www.comune.cesena.fc.it/articoli/refezione-scolastica/.

It is possible to request a special diet by following the instructions at this link www.comune.cesena.fc.it/articoli/diete-speciali/

On the Municipality website www.comune.cesena.fc.it/servizio/iscrizione-all-a-scuola-dinfanzia/ the dates of the Open Days, further information and documents on municipal kindergarten, including the P.O.F. (Training Offer Plan), the Regulations in force and various circulars are available for consultation.

All information relating to state kindergartens can be found on the individual sites of the Didactic Departments indicated on page 1.

CONTACTS OF THE MUNICIPALITY

- To submit the application
Sportello FACILE Territoriale (first floor of the Foro Annonario) Via Pescheria 14/Piazza del Popolo 8 **ONLY BY APPOINTMENT** from Monday to Saturday from 08.00 to 13.00 - Thursday also from 14.00 to 17.00 – 0547/356235
facile@comune.cesena.fc.it
- For further information
Settore Servizi Educativi, Istruzione e Sport – Ufficio Nidi e Scuole d'infanzia, Piazza del Popolo 10, **ONLY BY APPOINTMENT** Monday, Wednesday and Thursday from 8,30 to 13,30, Thursday also from 14.30 to 17.00 - tel. 0547 356318-319-786
infanzia@comune.cesena.fc.it